

**MANSFIELD DOWNTOWN PARTNERSHIP
BOARD OF DIRECTORS
SPECIAL MEETING
GOVERNANCE TASK FORCE
Monday, November 7, 2016
Mansfield Downtown Partnership Office
23 Royce Circle**

3:30 PM

AGENDA

1. Call to Order
2. Public Comment
3. Approval of October 11, 2016 Minutes (attachment)
4. Recommendation of Tom Callahan as Director Emeritus
5. Debrief Bylaws Discussion by Board
6. Review of Recommendations on Articles of Incorporation (attachment under separate cover)
7. Governance Task Force Manual (attachment)
 - Review Table of Contents
 - Review Board Expectations document
 - Consider Board composition criteria and Board Expertise Matrix
 - Consider when to ask Board members to annually sign Board Expectations, Conflict of Interest Policy, and Town Ethics Ordinance Acknowledgement
 - Discuss process for identifying and nominating new Board members
8. Adjourn